

## STEPS TO FILL NURSERY ADMISSION FORM:

The Admission form is to be submitted online by selected candidates before coming to the school for completion of admission process. Please follow the instructions to fill the online admission form:

1. Log on to [www.mountcarmeldelhi.com](http://www.mountcarmeldelhi.com)
2. Click on tab Admissions.
3. Select the branch for which the form is to be filled and the class from the drop down.
4. Forms will be available online from **16<sup>th</sup> February 2018**.
5. You will be asked to enter your mobile number for verification. This number should be the same as given in the registration form.
6. If the mobile number matches with our database, the Admission form will open for you to fill.
7. If the mobile number does not match with our database and your child's name appears in the selected candidate list, please contact the school reception.  
(Ph: 011-28052001).
8. Read the instructions given for filing admission form carefully. To proceed click Start.
9. The admission form will open with some pre filled details as provided in the registration form. These details (Name, Gender, DOB, Father's Name, Mother's Name, Address, Registration no.) cannot be changed.
10. Fill the other details and provide all information accurately. Any discrepancy found in the information submitted could result in cancellation of admission.
11. Carefully read the form before you click Submit. (No changes can be done in the form after submission.)
12. After successful submission of the admission form online, you'll be directed to the payment gateway for the payment of fee. Kindly make the payment online.

13. Read and save the welcome letter from the Headmistress for instructions about procedure and documents required for completion of admission process.